

**Declarations of interest.**

<b>Marieke Dwarshuis</b>	<b>Remuneration:</b>
	<b>Related Undertakings:</b>
	<b>Contracts:</b>
	<b>Houses, land and Buildings:</b>
	<b>Shares and Securities:</b>
	<b>Non-Financial Interests:</b>

<b>Shaben Begum</b>	<b>Remuneration:</b>
	<b>Related Undertakings:</b>
	<b>Contracts:</b>
	<b>Houses, land and Buildings:</b>
	<b>Shares and Securities:</b>
	<b>Non-Financial Interests:</b>

<b>Tom Drysdale</b>	<b>Remuneration:</b>
	<b>Related Undertakings:</b>
	<b>Contracts:</b>
	<b>Houses, land and Buildings:</b>
	<b>Shares and Securities:</b>
	<b>Non-Financial Interests:</b>

<b>Paul McFadden</b>	<b>Remuneration:</b>
	<b>Related Undertakings:</b>
	<b>Contracts:</b>
	<b>Houses, land and Buildings:</b>
	<b>Shares and Securities:</b>
	<b>Non-Financial Interests:</b>

<b>Tom Mullen</b>	<b>Remuneration:</b>
	<b>Related Undertakings:</b>
	<b>Contracts:</b>
	<b>Houses, land and Buildings:</b>
	<b>Shares and Securities:</b>
	<b>Non-Financial Interests:</b>

<b>Sarah O'Neil</b>	<b>Remuneration:</b>
	<b>Related Undertakings:</b>
	<b>Contracts:</b>
	<b>Houses, land and Buildings:</b>
	<b>Shares and Securities:</b>
	<b>Non-Financial Interests:</b>

<b>Douglas Proudfoot</b>	<b>Remuneration:</b>
	<b>Related Undertakings:</b>
	<b>Contracts:</b>
	<b>Houses, land and Buildings:</b>
	<b>Shares and Securities:</b>
	<b>Non-Financial Interests:</b>

<b>Lauren Wood</b>	<b>Remuneration:</b>
	<b>Related Undertakings:</b>
	<b>Contracts:</b>
	<b>Houses, land and Buildings:</b>
	<b>Shares and Securities:</b>
	<b>Non-Financial Interests:</b>



## Declaration of interests – Guidance Notes

As a Member of the Scottish Tribunals and Administrative Justice Advisory Committee it is your responsibility to make sure that you are familiar with, and that your actions comply with, the Committee's statement of Working Practices.

In particular, the Chair and members will not have will not have any *unmanageable* or *inappropriate* conflicts of interest incompatible with their role on the Committee. All members will be required to register any relevant interest (a register of interests will be maintained and published), and members will be asked to declare any interest specific to the business under discussion at the beginning of any meeting.

### Description of Interest

#### Category 1: Remuneration

You have a Registerable Interest where you receive remuneration by virtue of being:

- employed;
- self-employed;
- the holder of an office;
- a director of an undertaking;
- a partner in a firm; or
- undertaking a trade, profession or vocation or any other work.

In relation to the above, the amount of remuneration does not require to be registered and remuneration received as a Member does not have to be registered.

If a position is not remunerated it does not need to be registered under this category. However, unremunerated directorships may need to be registered under category two, "Related Undertakings".

If you receive any allowances in relation to membership of any organisation, the fact that you receive such an allowance must be registered.

When registering employment, you must give the name of the employer, the nature of its business, and the nature of the post held in the organisation.

When registering self-employment, you must provide the name and give details of the nature of the business. When registering an interest in a partnership, you must give the name of the partnership and the nature of its business.

Where you undertake a trade, profession or vocation, or any other work, the detail to be given is the nature of the work and its regularity. For example, if you write for a newspaper, you must give the name of the publication, and the frequency of articles for which you are paid.

When registering a directorship, it is necessary to provide the registered name of the undertaking in which the directorship is held and the nature of its business.

Registration of a pension is not required as this falls outside the scope of the category.

### **Category 2: Related Undertakings**

You must register any directorships held which are themselves not remunerated but where the company (or other undertaking) in question is a subsidiary of, or a parent of, a company (or other undertaking) in which you hold a remunerated directorship.

You must register the name of the subsidiary or parent company or other undertaking and the nature of its business, and its relationship to the company or other undertaking in which you are a director and from which you receive remuneration.

The situations to which the above paragraphs apply are as follows:

- you are a director of a board of an undertaking and receive remuneration
- declared under category one – and
- you are a director of a parent or subsidiary undertaking but do not receive remuneration in that capacity.

### **Category 3: Contracts**

You have a registerable interest where you (or a firm in which you are a partner, or an undertaking in which you are a director or in which you have shares of a value as described in paragraph 4.19 below) have made a contract with the Scottish Government (which provides administrative support to STAJAC):

- (i) under which goods or services are to be provided, or works are to be executed; and
- (ii) which has not been fully discharged.

You must register a description of the contract, including its duration, but excluding the consideration.

### **Category 4: Houses, land and Buildings**

You have a registerable interest where you own or have any other right or interest in houses, land and buildings, which may be significant to, of relevance to, or bear upon, the work and operation of the STAJAC.

The test to be applied when considering appropriateness of registration is to ask whether a member of the public acting reasonably might consider any interests in houses, land and buildings could potentially affect your responsibilities to STAJAC and to the public, or could influence your actions, speeches or decision making.

### **Category 5: Shares and Securities**

You have a registerable interest where you have an interest in shares comprised in the share capital of a company or other body and the nominal value of the shares is:

- (i) greater than 1% of the issued share capital of the company or other body; or
- (ii) greater than £25,000.

### **Category 6: Non-Financial Interests**

You may also have a registerable interest if you have non-financial interests which may be significant to, of relevance to, or bear upon, the work and operation of STAJAC. It is important that relevant interests such as membership or holding office in other public bodies, clubs, societies and organisations such as trades unions and voluntary organisations, are registered and described.