

Committee on Administrative Justice and Tribunals

Meeting 17 December 2013

Room G4, Thistle House

21 Haymarket Terrace

Edinburgh

EH12 5HE

Time: 14.00-16.00

Attendees:

Marieke Dwarshuis – Chair

Sarah O`Neill – Independent Consultant

Shaben Begum – Scottish Independent Advocacy Alliance

Lauren Wood – Citizens Advice Scotland

Professor Tom Mullen – Glasgow University

Paul McFadden – Complaints Standards Authority (SPSO)

Apologies:

John Sturrock – Core Solutions Ltd

Secretariat:

Alison Carmichael – Scottish Government

John Wallace – Scottish Government

Agenda:

1. Welcome and introductions
2. Background to the Committee
3. Remit – proposed remit for discussion/agreement (paper 1.1)
4. Working practices and name –
proposed working practices for discussion/Agreement (paper 1.2)
5. Membership – discussion (paper 1.3)
6. Developing a workplan – discussion (paper 1.4)
7. Administrative Justice Strategy – discussion (paper 1.5)
8. AOB